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8 IN THE UNITED STATES DISTRICT COURT
9
FOR THE NORTHERN DISTRICT OF CALIFORNIA

11 TAMMY MARSHALL N- C 08 2172 MEL

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Plaintiff(s).

15 || VS.

NOTICE OF REFERRAL

14 BROOKDALE PROVIDENT MANAGEMENT,

Defendant(s).

18 || TO ALL PARTIES AND THEIR ATTORNEYS OF RECORD:

19 Pursuant to 28 U.S.C. 636(b)(1)(B), this matter has been referred to Judge Maria-Elena
20 James for all purposes including trial and entry of judgment. All future filings shall reflect the
21 initials “MEJ” after the case number, as designated above. Please conform your filings accordingly.
22 As this matter has been referred to Early Neutral Evaluation, the Court shall not schedule any
23 matters at this time. Within 14 days from the completion of the evaluation process, the parties shall
24 file a joint status statement.

25 The parties shall comply with Judge James' standing order regarding discovery and dispute
26 procedures, a copy of which may be obtained from the Northern District of California's website at
27 <http://www.cand.uscourts.gov/>. From the homepage, click on the "Judges" tab on the left margin,
28 then choose Magistrate Judge James.

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2 Finally, when filing papers that require the Court to take any action (e.g. motions, meet and
3 confer letters, administrative requests), the parties shall, in addition to filing papers electronically,
4 lodge with chambers a printed copy of the papers by noon of the next court day following the day
5 the papers are filed electronically. These printed copies shall be marked "Chambers Copy" and shall
6 be submitted to the Clerk's Office, in an envelope clearly marked with "Magistrate Judge James,"
7 the case number and "E-Filing Chambers Copy." Parties shall not file a paper copy of any document
8 with the Clerk's Office that has already been filed electronically.

9 **IT IS SO ORDERED.**

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11 Dated: September 4, 2008

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MARIA-ELENA JAMES
United States Magistrate Judge

